

## How to send us your photos and videos

We're collecting videos, photos and photo release forms through this google form.

To send us your files you'll need to upload them to WeTransfer: http://theclimatecoalition.wetransfer.com.

Instructions on how to use WeTransfer can be found at: https://wetransfer.zendesk.com/hc/en-us/articles/202702233-How-do-I-send-a-transfer-

Or you can follow these instructions:

- 1. Head to <a href="http://theclimatecoalition.wetransfer.com">http://theclimatecoalition.wetransfer.com</a>
- 2. Click "no thanks" if you're asked if you want to sign up.
- 3. Click on the three dots at the bottom and then select "Get transfer link"
- 4. Scroll back up and upload your files where it says "upload files"
- 5. Enter your full name where it says "Title"
- 6. Please include your event name and location in the Message box.
- 7. Once your files have uploaded you'll be able to click the blue "Get a link" button which will copy your unique link.
- 8. You'll then need to paste your link into your google photo release form so we can download your photos and video and to give us permission to use your content.

If you need help and support getting your video files over, please don't hesitate to contact Kitty and Hollie at socialmedia@theclimatecoalition.org

Please include "Great Big Green Week 2023 Content" in the subject line to help us prioritise supporting you as soon as possible.









